

**TRAINING DIRECTORS WORKSHOP (TDW)  
WORKSHOP DESCRIPTION**

**Workshop Description**

This workshop authored by Dr. Mager provides practical and immediately useful tools for supervising the training function of any size organization. As a participant you will take away an extremely valuable collection of skills and job aids that will be immediately beneficial on the job. You will experience the most effective self-paced workshop available and receive all of the individual instruction that you need. You progress at your own pace and experience all of the practice, with feedback, needed before performing each skill check for the facilitator

**How Long Is this Training?**

The workshop is self-paced. It may take up to 5 full days to complete.

**What Will You Receive?**

- A workshop binder containing all of the instructional modules
- A thumb drive containing all of the worksheets and job aids from the workshop

**Who Should Attend?**

Anyone that supervises the people of a training and/or performance improvement function will benefit from this workshop.

**What will You Learn To Do in this Workshop?**

Upon completion of the workshop, you will have demonstrated the following skills:

- Determine if training is the answer to a performance need
- Recommend thorough and cost effective solutions to performance problems
- Evaluate performance objectives
- Evaluate off-the-shelf training packages
- Evaluate the quality and cost effectiveness of proposals from outside vendors
- Determine if the best delivery system is being used
- Clarify all communications
- Evaluate the effectiveness of training
- Evaluate instructor performance and instructional materials
- Perform task analysis

**Standard Pricing**

Individual - \$2,100

Onsite – Call us at (888) 404-3120 – You will like the pricing and flexibility!